

Capability Statement



Access Business Solutions LLC

DBE/SWAM Certification #: 809727

Company Overview

Access Business Solutions LLC establishes proactive social solutions, and cultures of workplace stability, respect and continual professional development. Founder and Owner, Shemica Copeland, operates company with 18 plus years experience in management, human resources, training, and administration.

Core Competencies

Human Services Consulting and Management

Strategic Planning

Administrative Management

Professional Development

Human Resources Development and Payroll

HR Business Analysis

Policy Development

Diversity, Equity, and Inclusion Training

Company Data

NAICS Codes:

CAGE Code: 9JNL5

541612 Human Resources Consulting Services

541611 Administrative Management and General Management Consulting Services

561214 Payroll Service

561110 Office Administrative Services

611430 Professional and Management Development Training

923130 Administration of Human Resource Programs

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Past Performance

Training and Technical Assistance Specialist to 18 federal grantees

Supported 63 entrepreneurs of for-profit, nonprofit, and mental health industries in entity development, strategic planning, and administrative management

Grant awardee: Office of Justice Programs Community Based Violence Intervention and Prevention Initiative, Bureau of Justice Administration

Contract awardee: View Program Wraparound Services, City of Newport News Human Services

HR Business Analysis, policy development, professional development training and established sound administrative management structure

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Strategic Operations and Sustainability Training for Nonprofits

Strategic Operations and Sustainability Training for Nonprofits empowers grassroots organizations to enhance their organizational structure, operational effectiveness, and sustainability. Strategic Operations and Sustainability Training improves management capabilities of leadership, introducing strategies of organization, human resources, and diversifying revenue streams. Provided in four (4) 2-hour sessions, Strategic Operations and Sustainability Training engages participants actively through training sessions, discussions, case studies, scenarios, and role-playing exercises. Topics include compliance, improving systems of accountability to funders and service populations, administration and operations best practices, effective communication and reporting, human resources, payroll and accountability, proposal responsiveness, and sustainability planning. Outcomes include an improved organizational structure, completed registrations and enhanced strategies of compliance, policies and procedures, and Strategic Operations and Sustainability Plan document. Training and technical assistance, specific to each organization, occurs during a 45 and 90-day check-in, post training, to ensure the Strategic Operations and Sustainability Plan is on track. Strategic Operations and Sustainability Training for Nonprofits involves a culminating ceremony, organizations have the opportunity to present and receive certificates of completion.

Strategic Operations and Sustainability Training for Nonprofits is a course for: grassroots founders, executives, leadership, administrators, managers, board members, and Endorsing Municipality/Organization personnel; organizational leadership that recognize the importance of an improved infrastructure and adhere to training, guidance, and technical assistance; community based organizations with or without 501c3 tax exempt status; community based organizations doing business, or intend to do business, with Endorsing Municipality/Organization

ROI for Endorsing Municipality/Organization:

- Community based organizations are better equipped to service the population and manage their funding efficiently
- Enhance collaboration amongst community based organizations and Endorsing Municipality/Organization: working in partnership to positively impact the local workforce economy by providing jobs
- Improve public safety: Strengthening community based organizations to effectively serve the community promotes consistency in addressing concerns, fostering engagement, and delivering solutions
- Implementing and continuing sustainable practices with partner community based organizations that reduce long-term costs for Endorsing Municipality/Organization
- Improved neighborhoods, strengthened social cohesion, and community resilience

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